

The
Sigma Rho
Fraternity

1908

The
Sigma Rho
Fraternity

House Rules

July 1, 1908

List of Officers

President

ROBERT P. DUNSTAN

Secretary and Treasurer
FRANK L. VAN ORDEN

BOARD OF DIRECTORS

Robert P. Dunstan	Frank L. Van Orden
David H. Ladd	Harry T. Mercer
John T. Been	Ralph L. Smith
A. J. Rough	

OFFICERS OF THE ACTIVE CHAPTER

A. J. Rough, Archon
Paul M. White, Scribe
Ralph L. Smith, Questor and Steward.

House Rules

—OF THE—

Sigma Rho Fraternity

ARTICLE I.

THE STEWARD.

Section 1. The management of the fraternity house shall be vested in a steward.

Sec. 2. The steward shall be elected by the active chapter.

Sec. 3. If at any time the work of the steward is found to be unsatisfactory to the Board of Directors, the active chapter shall upon receipt of written notice from said board elect a new steward.

Sec. 4. The steward shall also be treasurer of the active chapter.

Sec. 5. It shall be the duty of the steward to keep the financial accounts of the active chapter and to manage the general running of the fraternity house.



ARTICLE II. ACCOUNTS

The accounts are to be kept in three distinct parts; namely: Board, Room Rent and General.

Section 1. Board Account.

(a) The rate of board shall be such as the steward finds necessary to meet expenses pertaining to; food-stuffs; dining room and kitchen utensils, fuel, and domestic help.

(b) To pay for all fuel consumed by heating system, the steward shall pay from the said board account to the treasurer of the Board of Directors on the first day of the month following, the sum of \$35.-00 for each of the following months: Oct., Nov., Jan., Feb., March, April, June and July, and the sum of \$20.00 for each of the months of May, Aug., Dec.

Sec. 2. Room Rent Account.

(a) The rate of room rent for active members residing in the fraternity house shall be \$10.00 per calender month or fraction thereof.

(b) No deduction shall be made for absences while on trips given by the Michigan College of Mines.

(c) All money received from room-rent shall be turned over to the treasurer of the Board of Directors on the first day of the following month.

(d) The steward shall have no authority to pay out money from this account unless by written order from the treasurer of the Board of Directors.

Sec. 3. General Account.

Part I. Money Received:

(a) The dues shall be such an amount per calendar month or fraction thereof as is found necessary to meet expenses of this account.

(c) These dues are for all members alike.

(b) No deduction shall be made for absences unless such absence is for a period of three months or more.

Part II. Money Paid Out:

(a) This money is to be used for the purchase of all furniture, fixtures, and bric-a-brac in the common parts of the house. Light, water, telephone, insurance, taxes, fuel for grate, and all other expenses for the running of the house and the care of the grounds not otherwise provided for, are to be paid out of this account. This money shall also be used to keep up all repairs on the house and grounds.

(b) The Insurance Taxes shall be paid by the Board of Directors.

(c) To pay for insurance and taxes, the steward shall pay from said general account to the treasurer of the Board of Directors, on the first day of the month following, the sum of \$25.00 for each of the following months: January, February, March, April, May, June, July, August, November, December.

(d) Money from this account may be expended by the steward under his own judgment when such expenditures do not exceed \$5.00. Expenditures of \$5.00 and over must not be involved unless brought before a regular meeting of the active chapter and endorsed by a three-fourths vote of all present. Expenditures of over \$25.00 must not be involved unless first approved by the treasurer of the Board of Directors.

ARTICLE III.

AUDITING.

The account books are to be balanced before the 15th of each month, and with invoices, check stubs, receipt stubs, paid checks, bank book, and cash-in-drawer are to be turned over to the auditing committee.



ARTICLE IV.

AUDITING COMMITTEE.

The Auditing Committee shall consist of two members of the Board of Directors appointed by the president of said board.



ARTICLE V.

BILLS.

Section 1. Receiving: All Board, Room Rent, and Dues for each month are due upon the first of that month and are payable to the steward under the name of the SIGMA RHO FRATERNITY.

ARTICLE VI.
DELINQUENCE.

Section 1. If the Board, Room Rent and Dues are not paid by the end of the month in which they are due, a delinquency of 10% on each account will be levied. This delinquency to go to the delinquented account.

Sec. 2. This delinquency may be compounded so long as the member does not withdraw his deposit in the Michigan College of Mines or is not under suspension.

Sec. 3. Suspension: When the total delinquency fine exceeds \$5.00 the member shall be suspended and remain in suspension until 50% of his debt to the active chapter has been paid.

Note--By suspension is meant the discontinuation of board, room and use of the house.



ARTICLE VII.
NOTIFICATIONS.

Section 1. At every regular meeting of the active chapter the steward is to read the ledger account of each member of the active chapter.

Sec. 2. On the first day of each month the steward shall present each active member with a slip giving the balances of each of his accounts and the charges for that month.



ARTICLE VIII.
RECEIPTS.

(a) Receipts are to be given for all payments. These receipts to specify as to which account the payment has been credited and no man can claim to have made a payment unless he can show a receipt for same.

(b) Paying Out Money:

No person, other than the steward, shall have authority to pay out money received for board and dues.



ARTICLE IX.
ORDERING AND CHARGING.

No person, other than the steward, shall have the authority to order anything or have anything

charged under the name of the SIGMA RHO FRATERNITY, except by written order of the steward.



ARTICLE X.
AMUSEMENTS.

Note--By amusements is meant: dances, receptions, smokers, banquets, etc.

Section 1. No member can contribute toward amusements given by the fraternity or in the fraternity house when his indebtedness to the active chapter exceeds the charges levied for that month in which the amusement takes place.

Sec. 2. The Fraternity is in no way to be responsible for expenses incurred for amusements, and under no conditions are such accounts to be entered upon the Fraternity books.



ARTICLE XI.
LIQUORS.

No intoxicating liquors or gambling of any form shall be allowed in the fraternity house.

ARTICLE XII.
EXECUTION.

The steward has the authority from the Board of Directors to enforce the above rules.



ARTICLE XIII.
AMENDMENTS.

Section 1. These house rules may be amended at any time by the Board of Directors by the unanimous vote of the seven directors, or at a meeting of the Fraternity as provided for in the by-laws.

Sec. 2. Any amendment desired by the active chapter, will be acted upon by the Board of Directors upon presentation of a petition signed by a majority of the members of the active chapter, said petition to state the amendments desired.

STARRETT'S PRINT, HANCOCK